

# Our Inclusion Team

Your child's class teacher is your first point of contact for any questions or concerns. They play a key role in supporting your child every day and work closely with the inclusion team to ensure all needs are met.



Mrs Emily Thompson  
Executive Headteacher  
Inclusion Executive & SENCo  
Designated Safeguarding Lead



Mrs Alice Parker  
Executive Deputy Headteacher  
Inclusion Leader  
Deputy Designated Safeguarding Lead



Miss Emma Norman  
Inclusion Assistant



Mrs Mandy Futter  
Pastoral Lead  
Additional Designated  
Safeguarding Lead



Mrs Andrea Lovell  
Inclusion Admin Lead  
Additional Designated  
Safeguarding Lead  
Attendance Admin Lead (FDP)



Mrs Madeline Hooton  
Attendance Admin Lead (MPA)

## What Does Our Inclusion Team Do?

*We're here to support your child's well-being and learning.*

- Support children with SEND by working closely with staff and families to ensure their individual needs are recognised and met.
- Work in partnership with parents to help with any pastoral (emotional or social) concerns that may affect your child's development or learning.
- Support pupils directly by listening to and helping children who may be struggling with issues such as low self-esteem, anxiety, bereavement, friendships, or big feelings.
- Be available when issues arise, offering calm and caring responses to situations as they happen in school.
- Work closely with school staff to make sure every child feels safe, respected, and supported in school.
- Meet with parents/carers to talk through any concerns and work together to find positive solutions.
- Connect families with outside support, helping you access services that may be able to offer further help.

If you want to get in touch with us, please do come and speak to us in person or email the relevant email address below and we will get in touch:

For SEND related enquiries:

**Fen Ditton Primary email: [SEND@fendittonprimary.org](mailto:SEND@fendittonprimary.org)**  
**Marleigh Primary email: [SEND@marlleighprimary.org](mailto:SEND@marlleighprimary.org)**

For well-being/pastoral related enquiries:

**Fen Ditton Primary email: [wellbeing@fendittonprimary.org](mailto:wellbeing@fendittonprimary.org)**  
**Marleigh Primary email: [wellbeing@marlleighprimary.org](mailto:wellbeing@marlleighprimary.org)**