

PRESENT: Stuart Wood (SW) Chair
 Mike Fish (MF) Head
 Adam Burns (AB)
 Clare Draper (CD)
 Chris Flood (CF)
 Megha Kishore (MK)
 Shelley Monk (SM)
 Alex Smaridge (AS)
 Dom Vicinanza (DV)
 Lauren Woods (LW)

APOLOGIES: Gemma Phillips (GP)

IN ATTENDANCE: Stuart Hales (SH) Clerk

Action Log

Item	Action	Resp.
3.	GP and DV to complete safeguarding visit on either 10 or 16 March	DV/GP
3.	SW and CF to complete budget review on 28 March	SW/CF

No	Description	Resp.
1.	Welcome from the Chair SW welcomed governors to the meeting.	
2.	Apologies and Quorum Apologies were received from GP that were accepted by governors. The meeting was quorate.	
3.	AIP Monitoring SW asked if governors were happy to continue the monitoring of their AIP priorities and either SM or himself would be happy to meet with governors separately if they were not or had any questions. AB arrived at meeting SW would pass on notes from Fen Ditton safeguarding review to GP and DV to assist in their review of safeguarding and the SCR. MF added QA sheets had been included within the SCR. A governor visit template had been distributed prior to the meeting. Action: GP and DV to complete safeguarding visit on either 10 or 16 March Action: SW and CF to complete budget review on 28 March It was agreed AS would consider SEND and AB Pupil Premium as part of their AIP monitoring visits. Risk Register – SW noted three training videos prepared by the trust had been circulated to governors on 3 March and he asked governors to view them before the LGB on 27 March. Safeguarding – SW noted a number of safeguarding documents had been circulated to governors on 27.02.23 and asked governors to confirm they had read them via completing the LGB tracker on SharePoint. MF left the meeting	DV/GP SW/CF
4.	Governor Training	

Signed By:	Date:

	<p>A separate document titled 'Understanding Governance at Marleigh Primary Academy' was distributed prior to the meeting and SW and SM proceeded to go through it in detail.</p> <p>LW arrived at meeting</p> <p>CD queried how she should separate her role as a member of staff with being a governor? SW suggested she should consider any operational matters with MF and discuss strategic matters at governor meetings. He and SM would be happy to discuss further as and when things cropped up.</p> <p>A governor noted leadership responsibilities fell to MF presently and queried the support that was in place to support him in his role? SW advised Prue Rayner and members of the central team and he would look to develop further connections with the SLT at Fen Ditton Community Primary School.</p> <p>DV left the meeting</p> <p>SM asked governors to consider completing relevant training to support them with their link roles.</p> <p>A separate document titled 'Training Schedule for New Appointments' had been distributed prior to the meeting providing an expectation from the trust of the training new governors should complete.</p>	
5.	Date of next meetings	
	<p>LGB – Monday 27 March at 6.00pm (LW gave her apologies)</p> <p>LGB – Monday 15 May at 6.00pm</p> <p>LGB – Monday 12 June at 6.00pm</p>	
	Meeting closed at 7.30pm	

Signed By:	Date: